

**White Tank Mountain Park Arts Festival**  
(FTWP/WTMC Arts Festival)  
**2019 Arts Festival**  
**Vendor Rules and Regulations**

**Certification/Indemnification**

Vendor certifies that all information submitted by vendor is true and correct. By signing the application, Vendor agrees that they will abide by the Vendor Rules and Regulations throughout their association with the 2019 White Tank Mountain Park Arts Festival.

Vendor further agrees to comply with all WTMP Arts Festival, state and local regulations and to save and hold harmless the WTMP Arts Festival, Friends of White Tank Park (FWTP), White Tank Mountains Conservancy (WTMC) and Maricopa County, their employees, officers, sponsors and agents from any loss or damage to any persons or property caused by Vendors operation in connection with the WTMP Arts Festival and further agrees to defend said Organizations and Agencies for any and all claims for such damage.

**Removal**

Should a vendor, at any time, occupy the premises in a manner contrary to these Vendor Rules and Regulations, upon the request of Arts Festival officials, vendor shall immediately cease such offending conduct. Failure to comply as requested will be cause for revocation of this contract and expulsion from the Arts Festival. Upon revocation, vendor shall promptly vacate the premises. Upon failure to vacate, the Arts Festival officials shall remove all property of vendors from the premises at the vendor's expense. The Arts Festival is relieved and is relieved and discharged from any and all liability for loss of damage caused by such removal. The Arts Festival shall not be responsible for storage or safekeeping of property so removed. Failure to comply with these rules and regulations will result in forfeiture of booth space with no refund given.

**Booth Space and Structure**

Vendor/s is responsible for providing their booth structure. No spikes may be used in asphalt, grass or granite areas. The booth structure must be self-standing and weighted by means that are not a trip hazard or affixed to the ground or any other structure. Vendor must be prepared with a proper booth structure in case of rain, wind or inclement weather.

WTMP Arts Festival officials reserve the right to change the layout of the event map and booth locations at any time. All canopies must be constructed of fire resistant materials or treated with flame retardant.

**Set Up & Take Down & Park Hours**

If you want to set up on Friday, February 15<sup>th</sup>, you must get approval from the Art Festival Coordinator, Bob Carlson. The time to set up will be between 1 pm and 6 pm. Please mark on your Application.

On Saturday, February 16<sup>th</sup>, vendor check will begin at **7:00 AM** and **9:00 AM** on Sunday. All vendor vehicles must park where Arts Festival Officials instructs them to by 9:30 AM both days, as show opens to the public at 10:00 AM each day.

**Take down begins at Sunday at 3:00 PM.** Vendors must clean up area of trash prior to leaving.

## **Gate and Security**

The entrance gate to Arts Festival venue (Competitive Track) will not be locked Friday and Saturday evening but there will be a security guard both nights and parking cones on the entrance road, as there is no gate to lock. Security will be there overnight. The Entry gate to the Park itself closes at 10:00 PM on Friday and Saturday evenings; however, overnight campers will be in the Park throughout the evening and early morning hours. Vendor agrees that if they store any merchandise at any time on the Arts Festival site that they do so at their own risk; therefore, vendors are encouraged to remove valuables from their booth locations during the times when the show is not open to the public. WTMP Arts Festival strongly encourages vendors to carry appropriate levels of theft, damage and liability insurance to ensure their and patrons' protection.

## **Access and Parking**

Vendors will be issued a gate access pass upon checking in for the Arts Festival on Saturday morning. Vendor parking for the Arts Festival will be in the Competitive Track parking lot and at the direction of WTMP Arts Festival Officials.

## **Rain or Shine Event**

Vendors agree to be present despite weather conditions. Though rain is not common in the Desert Southwest, each participant is responsible for preparing their display to withstand weather fluctuations including rain and wind. There will be no cancellation due to rain or inclement weather unless Maricopa County Park and Recreation Department Park Supervisor closes the Park to public access.

## **Camping**

The Park has a Family Campground with 38 spaces with electricity and water hook-ups, as well as a dump station. Call in as soon as you can to reserve at (623) 935-2505 between 8 am and 4 pm (MST).

Overflow Camping is “dry” camping with no electricity or water hook ups. If you are interested, mark it on your application and Jane Fricke will contact you in January to get you a spot in the Competitive Track parking lot, where some of you camped last year. You may camp Thursday through Sunday.

## **Municipal Codes, Licensing & Taxes**

Vendors must obey all applicable codes, laws, ordinances and regulations. Vendors are required to hold a valid Arizona State Transaction Privilege Tax License. Individual reporting and payment is required on the part of each vendor. For more information visit [www.azdor.gov](http://www.azdor.gov) or call Arizona State License Compliance Office @ (602) 542 - 4576. The Park is a Maricopa County Park and Waddell is unincorporated.